

SUBJECT: CONSIDERATION OF COMPOSITION AND APPOINTMENT METHOD OF CHARTER REVIEW COMMITTEE

SOURCE: ADMINISTRATIVE SERVICES DEPARTMENT/CITY CLERK DIVISION

COMMENT: On June 18th, the City Council authorized the establishment of a nine-member Charter Review Committee to undertake a broad review of the City Charter for possible amendments to be considered on the June 3, 2014 ballot. The Council further approved the proposed timeline, and directed staff to bring back an item to consider the composition of said Committee and the appointment method of its members.

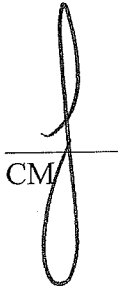
The Council could proceed in a variety of ways. For discussion purposes, a few options are provided herein. With regard to composition, the Council could identify certain criteria for eligibility, or eligibility could be opened up to perhaps include all interested electors. With respect to the method of appointment, for the 2003 Charter Review Committee, each Council Member selected one initial member, who then selected two additional members to form the full 15-member committee. In this case, the Council could allow each Council Member to select one member, with the remaining four being selected by a Council majority. Alternatively, the Council could utilize the current process in filling other City commission/committee vacancies, with a Council majority selecting all nine members.

RECOMMENDATION: That the City Council provide direction to staff as to the composition and appointment method for the Charter Review Committee.

- ATTACHMENTS: 1. Charter Amendment Timeline
- 2. Council Meeting Dates


Dir.

N/A
Approp./
Funded


CM

Item No. 27

CHARTER AMENDMENT TIMELINE
FOR
JUNE 3, 2014 ELECTION

| DATE | ACTION |
|---|---|
| June 18, 2013 | City Council establishes a Charter Review Committee and defines charge, scope, composition and method of appointment; and approves proposed timeline. |
| July 16, 2013 | City Council affirms Committee composition, charge and scope; and appoints Committee Members |
| July 17, 2013 through Nov. 19, 2013 | Committee meets and undertakes comprehensive review of Charter Council and prepares recommendations |
| Nov. 19, 2013 | Committee submits written recommendation to City Manager for presentation to City Council at a Special Meeting on November 25, 2013. |
| Nov. 25, 2013 | City Council holds Special Meeting for review and consideration of Charter Review Committee recommendations. |
| Dec. 3, 2013 through Dec. 17, 2013 | City Council makes determination and refers to staff to draft ballot measure language. |
| Jan. 21, 2014 | Council adopts resolution for Calling Election for Ballot Measure |
| March 7, 2014 | Last Day to Call Election for Ballot Measure (<i>Election minus 88 days</i>) (<i>Last two City Council Meetings prior to this date are 2/18/14 and 3/4/14</i>) |
| June 3, 2014 | Election Day |



COUNCIL MEETING DATES THROUGH JUNE 3, 2014 ELECTION

2013

July 2, 2013
July 16, 2013
August 6, 2013
August 20, 2013
September 3, 2013
September 17, 2013
October 1, 2013
October 15, 2013
November 5, 2013
November 19, 2013
December 3, 2013
December 17, 2013

2014

January 7, 2014
January 21, 2014
February 4, 2014
February 18, 2014
March 4, 2014
March 18, 2014
April 1, 2104
April 15, 2014
May 6, 2014
May 20, 2014
June 3, 2014